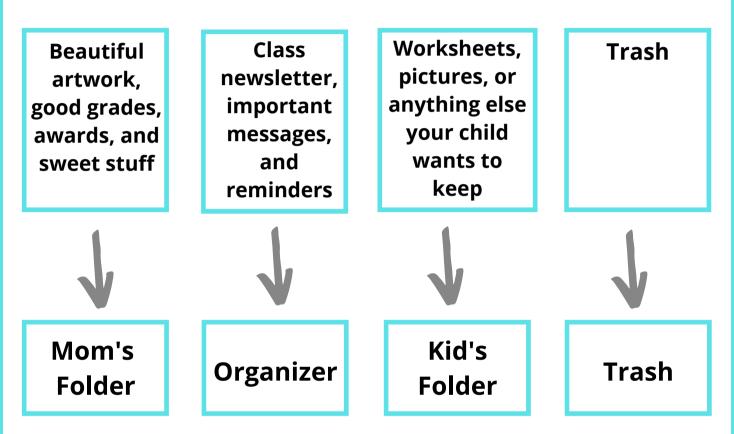


How to avoid being overwhelmed by paper chaos



Helpful Questions to Process the Paper when you or your child are struggling

Do we want to keep special papers? YES

**Do we need to keep important papers? YES (until expired)** 

Do we have to keep everything? NO

Do we have the space to keep everything? NO